

ARCHITECTURAL CONTROL COMMITTEE
Minutes of December 4, 2019

Call to order: by Joe at 10:30 a.m.

Present: Joe Martere, Jack Csernecky-Liaison to ACC, Jim Poe, Rich Gagliano, Bob Hartman, and Randy Smart

Absent: Joe Capone, Eva Jensen, Ron Pecina and Jim Montanaro

Minutes of November 6, 2019: accepted and approved on a motion by Bob Hartman, seconded by Rich Gagliano

Old Business:

Committee discussed the ongoing observance of unkempt properties and submitted proposed guidelines for the January meeting.

New Business:

Trees:

| | | | | |
|----|---------------|--|------------|----------|
| 3 | Lakeview Ct. | Tree impacting house | 1 Approved | |
| 10 | C.S. Dr. | Tree impacting foundation/leaning | 1 Approved | 1 Denied |
| 14 | C.S. Pkwy. | Bradford Pear tree leaning towards deck | 1 Approved | |
| 3 | Sunfish Ct. | Tree is leaning | 1 Approved | |
| 16 | Gate 7 | Tree leaning, impacting house | 1 Approved | |
| 63 | C.S. Pkwy. | Tree leaning, impacting house | 1 Approved | |
| 2 | C.S. Dr. | 3 Pine trees leaning, impacting house | 3 Approved | |
| 5 | Petrel Ct. | Trees impacting house and driveway | 3 Approved | |
| 5 | Ct. 3 NW. | 1 dead tree | 1 Approved | |
| 22 | Gate 7 | 1 tree leaning, impacting house 2 Pinetree's impacting driveway, 4 Pine trees | 1 Approved | |
| 4 | Moss Ct. | impacting house | 6 Approved | |
| 7 | Swamp Fox Dr. | 4 Pine trees impacting house | 4 Approved | |
| 2 | Moss Ct. | 2 Pine trees leaning, impacting adjacent home | 2 Approved | |
| 8 | Calabash Dr. | 3 Pine trees leaning, impacting adjacent home 1 Pine impacting driveway. **Owner to replant 2 | 3 Approved | 1 Denied |
| 2 | Golfcrest Ct. | trees | 1 Approved | |
| 67 | C.S. Pkwy. | 1 tree dying | 1 Approved | |

Alterations/Additions:

| | | |
|----|-----------------|---|
| 71 | C.S. Dr. | Paint house Gray/Blue |
| 29 | C.S. Pkwy. | Remove/Replace concrete driveway |
| 3 | Sun Ct. | Propane tank |
| 14 | Swamp Fox Dr. | Paint deck & railings Grey |
| 5 | Sand Dollar Ct. | Construct Aluminum screen on concrete patio pad |
| 6 | C.S. Dr. | Construct concrete sidewall at side of house |
| 61 | Calabash Dr. | Remove/Replace windows, storm door & skylight. Color |
| 30 | Calabash Dr. | Paint house color Almond |
| 6 | Gate 2 | Install generator at side of garage, bury tank in corner of house |
| 10 | Sand Dollar Ct. | Enlarge driveway |
| 10 | Gate 5 | Paint house Mesclin Green, trim, door. Privacy wall green Pickle |

Sign Requests:

| | | | |
|----|--------------|-----------|------------|
| 27 | Gate 11 | Yard Sale | 11/23/2019 |
| 9 | Gate 12 | Yard Sale | 11/23/2019 |
| 11 | Gate 12 | Yard Sale | 11/23/2019 |
| 23 | Gate 11 | Yard Sale | 11/23/2019 |
| 5 | Ct. 3 NW Dr. | Yard Sale | 11/23/2019 |

Fence Requests:

None

Follow-ups: 17 Follow-ups completed.

Inspections: 9 Inspections received and addressed. Two (2) were no DoR Violation, six (6) owners sent letters.

Liaison Report: Discussed that the placement of building requirements are in the DoR; and the builders package is given to and signed as accepted by the property owner(s).

Executive Session: None.

Other Business:

- **Other Business:** Volunteers for this week and next two (2) weeks. Bob and Jim P. volunteered for this week. Joe will call for someone for the week of 12/9/19 Joe will be out of town, leaving Wednesday 12/18. Office will be closed 12/20/19 until 1/2/20
- Language change to the "Request for Final Inspection" by owner was discussed and the suggested language is "*Patio walls in place as required*" The request will be submitted to the Board by Jack at the 12/11 meeting
- Request for Final Inspection of home at 28 Sunfield Dr. ACC will complete the inspection Thursday 12/5.

Next Meeting: January meeting will be on the 8th at 9:30 a.m.

Adjourned at: 10:27 a.m. on a motion by Rich, 2nd by Bob.